

CALL FOR RESEARCH PROPOSALS

Center for Research and Training (CRT)
Uttara University

Date: 30 March 2019

Center for Research and Training (CRT), Uttara University is pleased to invite research proposals from fulltime faculty members of Uttara University. Researchers shall take note of the following points while developing research proposals which they plan to submit for CRT funding:

1. *Research period: July 2019-June 2020*
2. *Deadline for research proposal submission: 15th May 2019 Saturdays*
3. *Maximum grant per research project: (a) TK.45,000 (Forty Five Thousand) for School of Science and Engineering and School of Civil, Environment and Industrial Engineering; (b) Tk.35,000 (Thirty Five Thousand) for other Schools*
4. Research grant is applicable for new project or ongoing project.
5. Research project funded by any other agency will not be considered for funding by CRT.
6. Researchers shall declare that submitted research proposal is not funded by any other agency or has not been submitted elsewhere for funding purpose.
7. *Length of proposal: 10 pages maximum; 12-point TNR font; 1.5 line spacing; A4 size paper having 1" margin on all sides (font size for proposal written in Bangla shall be roughly equivalent to 12-point TNR font).*
8. *Project proposal format: As attached*
9. *Eligibility for CRT's internal research grant: A fulltime faculty member (i.e. teacher) of Uttara University is eligible for applying for the internal research grant. Teachers on contract, teachers on probation and part-time teachers are not eligible for the grant.*
10. *Individual/Group: A research project can be conducted by a single researcher or a research team. The maximum number of team members is five (5).*
11. *Maximum involvement: A teacher cannot be involved in more than two (2) projects funded by CRT's internal research grant: (a) Principal Researcher of one project and Associate Researcher in another project; or (b) Associate Researchers in both projects.*

12. *Research collaboration*: A researcher may apply for CRT's internal research grant for a collaborative research project provided that (a) Uttara University teacher is the Principal researcher; (b) research collaborators/partners are from competent organizations; (c) collaborators' contribution to the accomplishment of the project is spelled out clearly and in detail; (d) the project is fresh initiative –not an ongoing project; (e) the rights of the publication of collaborative research outputs rest with Uttara University; (f) any other conditions set by the competent committee is fulfilled.
13. *Honorarium of researchers*: Principal Researcher and Associate Researcher(s) are entitled to an honorarium of twenty (20) percent and fifteen (15) percent of the approved research grant respectively.
14. Faculty members having at least one year teaching experience at Uttara University are entitled to submit the research proposal
15. The Faculty members will have to declare that they will not leave the university before completion of the project
16. Proposal shall be saved in word document and be submitted as e-mail attachment to

Dr. Dilruba Chawdhury, Senior Researcher, Center for Research and Training (CRT), Uttara University at: **dilruba.crt@gmail.com**

Prof. Dr. Debi Narayan Rudra Paul
Director
Center for Training and Research (CRT)
Uttara University

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Guidelines for writing Research Proposal

Research proposal shall contain the following standard elements:

1. Introduction/Background/Context
2. Significance/Rationale: Theoretical/practical/managerial
3. Objectives/aims of the research (spelled out)
4. Method of the research
5. Expected outcomes
6. References
7. (Research Activity-based)Time plan (Please use Gantt Chart)
8. Budget
9. An abstract not exceeding 250 words; Five keywords should follow the abstract
10. Cover page of the proposal shall mention the following:
 - a. Title of research project
 - b. Abstract with keywords
 - c. Researchers, their institutional affiliation, e-mail address and phone number
11. The first page of the proposal shall contain the following:
 - a. Title of research project
 - b. Abstract with keywords

Note: Depending on the nature of the research in question, the researchers can customize the structure of their proposals provided that (i) no standard elements are dropped and (ii) the proposal length does not exceed 10 pages.